

'Key Person'

What is a Key Person?

A Key Person is a statutory requirement set by the Department for Education in the Early Years Statutory Framework. Every child must be assigned a Key Person.

The Role of a Key Person

The role of a Key Person is to:

- ☺ help ensure that every child's care is tailored to meet their individual needs
- ☺ help the child become familiar with their setting
- ☺ offer a settled relationship for the child
- ☺ build a relationship with the child's parents

When does my child spend time with their Key Person?

Each day, your child will have time to spend with their Key Person. This may be time spent together individually during the day or during an activity. They will also take part in '**Key Person time**'

During Key Person time, children have time to talk, share and discuss all different things. Sometimes play games, listen to stories and even sing songs. It's a calming part of our day that allows us to gather together.

Who is my child's Key Person?

Your child's Key Person is: Miss Berry/Miss Holliday

If your child's Key Person is not available, please speak to: Miss Holliday/Miss Berry

When is my child's Key Person available?

- ☺ Dropping off time
- ☺ Home time
- ☺ Parents' evening (by appointment only)